



## **Clubhouse Territory Inc. Code of Conduct**

At Clubhouse Territory we are committed to ensuring the safety and well-being of all children who participate in our programs and activities. Our Code of Conduct outlines the standards of behavior expected from all staff, volunteers, and participants to create a safe and supportive environment for children. By adhering to this Code of Conduct, we uphold our responsibility to protect children from harm and promote their physical, emotional, and psychological safety.

### **1. Prioritise Child Safety**

The safety and welfare of children are our top priority at all times.

We will always act in the best interests of children and take proactive measures to prevent harm.

### **2. Maintain Professional Boundaries**

We will maintain appropriate boundaries with children, ensuring interactions are respectful, age-appropriate, and non-exploitative.

Physical contact with children will be limited to what is necessary for their care and comfort, always with their consent and within public view.

### **3. Ensure Supervision**

We will provide adequate supervision to ensure the safety of children during all activities and events.

Children will never be left unsupervised or alone with adults who have not undergone proper screening and training.

### **4. Foster a Safe Environment**

We will create a safe and inclusive environment where children feel valued, respected, and empowered to speak up if they feel uncomfortable or unsafe.

Bullying, harassment, discrimination, or any form of abusive behavior towards children will not be tolerated.

### **5. Respond Appropriately to Concerns**

We will take all reports or suspicions of child abuse or neglect seriously and respond promptly and sensitively.

Staff and volunteers are required to report any concerns about the safety or well-being of a child to the designated child protection officer or appropriate authority.

### **6. Maintain Confidentiality**

Information about children and families will be handled confidentially and shared only on a need-to-know basis for the purpose of safeguarding children.

#### 7. Continuous Learning and Improvement

We will participate in regular training and education on child safety practices and update our knowledge to ensure we are equipped to protect children effectively.

Feedback and suggestions for improving child safety practices are welcomed and encouraged.

#### 8. Compliance with Policies and Laws

We will comply with all organisational policies and relevant laws pertaining to child safety, including mandatory reporting requirements and background checks for staff and volunteers.

#### 9. Lead by Example

We will demonstrate positive role modeling and behavior consistent with our commitment to child safety at all times.

#### 10. Accountability

Individuals who breach this Code of Conduct will be subject to disciplinary action, up to and including termination of employment or volunteer service, and may be reported to appropriate authorities.

By adhering to this Code of Conduct, we demonstrate our commitment to creating a safe and nurturing environment where children can thrive and reach their full potential.

Clubhouse Territory Inc is dedicated to upholding the highest standards of child safety and protection. If you have any questions or concerns about child safety practices, please contact Deb Jones | Director | [director@clubhouseterritory.com.au](mailto:director@clubhouseterritory.com.au)